

PROPOSED AMMENDMENTS
to the
Iowa Angus Auxiliary By-Laws

Posted December 5, 2024

ARTICLE I - NAME

Section 1.1 The name of the organization shall be the Iowa Angus Auxiliary to the Iowa State Angus Association ("Auxiliary").

ARTICLE II - OBJECTIVE

Section 2.1 The objective and mission of the Auxiliary is to offer individuals interested in the welfare of the Angus breed an opportunity for fellowship and to support the breed in Iowa including junior scholarships, awards, and royalty opportunities. It shall be a non-profit organization.

ARTICLE III - MEMBERS

Section 3.1 Members shall be active or honorary.

Section 3.2 Active members shall be willing to serve the organization and pay their dues in advance to the Secretary or Executive Treasurer. Members must pay their dues to serve on the committees of the Auxiliary or to be an officer of the Auxiliary.

Section 3.3 Honorary members may be anyone who has rendered distinguished services to the organization or to the Angus breed and have been recommended by the Executive Board and elected by the membership at the Annual Meeting. Honorary members may attend all meetings of the organization and shall be exempt from paying dues and cannot hold office or vote unless first having attained an active membership status. Honorary members are to be included in the membership file and are to receive communication and all other information pertinent to the Auxiliary.

ARTICLE IV - OFFICERS

Section 4.1 Officers shall be elected and take office at the time of the Annual Meeting.

Section 4.2 President

- a) Shall preside at all meetings of the organization, Executive Board and Executive Committee meetings.
- b) Appoint Standing Committees.
- c) Appoint Special Committees as authorized by the Executive Board.
- d) Shall be an ex-officio member of all committees, except the nomination committee.
- e) See that Committees function as they should in a timely manner.
- f) Appoint members to fill vacancies in the elective officers with the approval of the Executive Board, provided they are members of the Auxiliary.
- g) Appoint sufficient Tellers for the Annual elections.
- h) Shall become a member of the Executive Committee for two years at the expiration of the term of Presidency.
- i) Shall arrange order of business for all meetings.
- j) Shall be a liaison to the Iowa Junior Angus Association.

Section 4.3 President-Elect (Vice President)

- a) Shall automatically become the next President.
- b) Shall serve in the absence, incapacity or death of the President.
- c) Shall be co-chairperson of the Awards, Scholarship, and Royalty Committees.
 - i. Shall appoint the members to the Scholarship Committee before being elected as president for the following year.
- d) Shall perform such other duties as the President may assign to her.
- e) Shall assist the Secretary at the annual meeting, if needed.

Section 4.4 Secretary

- a) Shall keep an accurate record of the Minutes of the Annual, Regular, Special, Executive Board and Executive Committee Meetings. Make a copy of the minutes for the President, President-elect, and Public Relations Chairperson promptly.
- b) Oversee the activities of the Executive Treasurer.
- c) Prepare and present an annual report at the Annual Meeting and receive and file all annual reports of the Officers and Chairperson's of the Committees for future reference.

Section 4.5 Executive Treasurer

- a) Shall receive, deposit, and disburse money as provided and directed by the provision of Article X.
- b) Receive and deposit money for dues.
- c) Cooperate with the Ways & Means Committee Chairperson in keeping an accurate record for the general fund.
- d) Prepare and present an annual report at the Annual Meeting and receive and file all annual reports of the Officers and Chairperson's of the Committees for future reference.
- e) Have the accounts audited by an officer of the bank holding the current account, and the Auxiliary's own audit committee at the close of the Fiscal Year. Pay all outstanding bills after the Annual meeting and turn over the records to her successor within thirty (30) days.
- f) Comply with the regulations governing finances as stated in Article X.

Section 4.6 Advisor (Immediate Past President)

- a) The duties of the Advisor begin immediately after the election at the Annual Meeting.
- b) The Advisor shall serve a two-year term on the Executive Committee.
- c) The Advisor shall serve as Chair of the Nominating Committee and is responsible for sending out press releases regarding nominations.

ARTICLE V - MEETINGS

Section 5.1 All meetings of the organization are open to Members.

Section 5.2 The Annual meeting shall be held. The Annual meeting is a social event with a brief meeting, a memorial service and installation of officers.

Section 5.3 Regular Meetings. One meeting of the Auxiliary shall be held at the Iowa State Fair.

- a) Spring Board Meeting
- b) Open Board Meeting
- c) Fall Board Meeting

Section 5.4 Special Meetings. Shall be called by the President or five (5) members of the Executive Board.

ARTICLE VI - EXECUTIVE BOARD & EXECUTIVE COMMITTEE

Section 6.1 Executive Board. The elective Officers and the two immediate Past Presidents shall form the Executive Board to transact business requiring immediate attention between meetings.

Section 6.2 The Executive Committee shall be comprised of the following:

- a) The elective Officers and the two immediate Past Presidents of the Auxiliary are members of the Executive Committee.
- b) Each recognized Auxiliary of the Iowa State Angus Association may appoint a member to serve on the Executive Committee but must pay their dues.

- c) Committee Chairpersons are members of the Executive Committee.

ARTICLE VII - STANDING COMMITTEES

There shall be the following standing committees and in addition such other committees as are deemed necessary to carry on the work of the Auxiliary. The committees will report their activities, and any recommended actions related to their committee to the membership.

Section 7.1 Awards Committee

- a) President-elect is Co-Chairperson
- b) In charge of awards given in recognition to junior Angus members' achievements.

Section 7.2 Scholarship Committee

- a) The President-Elect is Co-Chairperson but cannot be a judge.
- b) No scholarship award may be made to any member assisting in the judging of the applications.

Section 7.3 Finance Committee

- a) Executive Treasurer is Co-Chairperson
- b) Shall prepare books for audit by the Audit Committee.
- c) Plan and present a budget for the next fiscal year to the members at the annual meeting
- d) Shall oversee the management of all Auxiliary funds held.
- e) The Finance Committee and Executive Board shall review the amount of monies in all Auxiliary funds held at least annually.

Section 7.4 Banquet Committee

- a) Leave it to the President's discretion to assign committee members for the Auxiliary's involvement in the annual Iowa Angus Association banquet.

Section 7.5 Education (Beef Promotion) Committee

- a) Purpose is to educate the public as to the excellence of Angus beef.

Section 7.6 Public Relations Committee

- a) Will compose and publicize news items in cooperation with the Iowa Angus Association Secretary for publication in the Iowa Angus News.
- b) Shall manage and oversee electronic communications, the Auxiliary's website page and social media as directed by the Executive Board. Each elected Officer should have administrative rights to all Auxiliary social media accounts.

Section 7.7 Membership Committee

- a) The Secretary is the chairperson.
- b) The duties of the Chair shall be to maintain the membership files and collect the dues, transmitting the money to the Executive Treasurer.
- c) Consider, advise and act upon the ways of building and maintaining membership in the Auxiliary.

Section 7.8 Royalty Committee

- a) President-Elect is Co-Chairperson

Section 7.9 Hospitality Committee

- a) Plan programs and make all arrangements for meetings, following guidelines presented by the President.

Section 7.10 Ways and Means Committee

- a) Lead and support fundraising efforts
- b) The Chair shall have the Committee's books audited at the close of the fiscal year.

Section 7.11 Nomination Committee

- a) See Article VIII below.

Section 7.12 Audit Committee

- a) Appointed by the President.
- b) Committee shall consist of two (2) past presidents, and one (1) member-at-large appointed by the President-Elect.
- c) The Executive Treasurer and relevant Committee Chair must be present during the audit.
- d) Books are audited at the Annual Meeting and a report is given at the next regular meeting.

Section 7.13 Legislation Committee

- a) Review existing By-Laws and Guidelines and recommend changes when necessary.

ARTICLE VIII - NOMINATIONS AND ELECTIONS

Section 8.1 Nomination Committee

- a) Shall prepare a ticket of candidates for the elective officers for the ensuing year and secure their consent to serve prior to election.
 - i. The President-Elect automatically becomes President if qualifications are met, at which time the President-Elect's name is omitted from the ticket.
- b) Shall consist of the immediate past president, serving as chairperson.
- c) At the appointed time the Chairperson shall read the report of the Nominating Committee to the members, after which the report is presented to the presiding officer who shall read each office and the candidate and ask for further nominations from floor. The President can then declare the nominations closed.
- d) If there should be but one (1) candidate for each office, candidates shall be declared elected by a motion from the floor. (Note) motion is-"I move these candidates to be declared elected to serve as the officers for the coming year".
- e) Officers shall be elected by ballot or show of hands by the majority of members present.

ARTICLE IX - DUES AND FISCAL YEAR

Section 9.1 Dues

- a) Dues to be determined by the Executive Board.
- b) Membership dues are collected by the Executive Treasurer or Secretary.
- c) Dues are credited to the following year after the eighth month of the Fiscal Year.
- d) Memberships can be purchased per annum or for a lifetime.
- e) American Angus Auxiliary dues are paid separately.
- f) Honorary Members are exempt from paying dues unless they wish to be an active member. An active membership is required for voting rights.

Section 9.2 The fiscal year of the Auxiliary shall be from January 1 to December 31.

ARTICLE X - FINANCES

Section 10.1 General Fund

- a) There shall be a separate account maintained in the name of the Auxiliary General Fund into which all money received by the Secretary or Executive Treasurer from which account money is disbursed after authorization from the Executive Board.
- b) Ways and Means Chairperson may maintain a separate checking account which will be audited at the end of the fiscal year.
 - i. Proceeds from Ways and Means will be turned over to the General Fund.
 - ii. A reasonable balance may be reserved for operating expenses.
- c) The net profit from special projects shall be deposited by the Executive Treasurer into the General Fund.

Section 10.2 Scholarship and Awards Fund

- a) There shall be accounts maintained at a specified bank named by the Iowa Angus Auxiliary Executive Board. Those being the Iowa Angus Auxiliary Scholarship and Awards Fund.
- b) A disbursement of the funds shall be determined by the Executive Board.
- c) The chairperson shall pay all bills that have been accrued by these committees right after authorization from the Executive Board.

Section 10.3 Should the Auxiliary cease to exist, the balance of all accounts held by the Auxiliary will be turned over to the Iowa State Angus Association to be used for the same purpose as originally intended.

ARTICLE XI - QUORUM

Section 11.1 A quorum for the annual, regular and special meetings of the Auxiliary shall be a majority of the voting members present in person and via the Executive Board approved electronic platform.

Section 11.2 A quorum of the Executive Committee shall consist of those members present including two members of the Executive Board, totaling not less than four (4) qualified members.

ARTICLE XII - AMENDMENTS

Section 12.1 These By-Laws may be amended at a regular meeting by a two-thirds ($\frac{2}{3}$) vote of the members present and voting provided notice of the proposed amendment was published in the Iowa Angus News or on the website or members were notified in writing not less than thirty (30) days prior to a regular meeting.

ARTICLE XIII - PARLIAMENTARY AUTHORITY

Section 13.1 Robert's Rules of Order Revised shall be the guide on all points not contained in these By-Laws.

Submitted for approval by the By-Laws Committee:

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